

Milena S. G. Thomas

Phone: (248) 425-2635 • E-Mail: milena@workingthevoice.com

EDUCATION

M.S., Finance, Walsh College, Troy, MI **2009**
Concentrations: Finance, Specialization Equivalent in Economics; Cumulative GPA – 3.931

B.M.A., Vocal Performance, University of Michigan, Ann Arbor, MI **2002**
Concentrations: Vocal Performance, Comparative Literature
Class and University High Honors 1999-2002; Cumulative GPA – 3.789

TEACHING EXPERIENCE

Adjunct Associate Professor, Walsh College, Troy, MI **Mar. 2010 - Present**
Financial Management 315 (Spring 2010)
Responsible for the creation and presentation of all course content: lectures, exams, supplemental reading assignments and homework; including utilization of online teaching technology.

Teaching Assistant, Walsh College, Troy, MI **Sept. 2009 – Mar. 2010**
Microeconomics 202 (Winter 2010)
Macroeconomics 201 (Fall 2009)
Assisted Professor Robert Delaney in course logistics including maintenance of online components of coursework and student interaction. Presented lecture topics related to student reading assignments. Selected additional reading materials related to recent or historical events relevant to class objectives. Provided input into lecture and exam material design and content.

The Voice Works Studio, LLC, Royal Oak, MI **May 2002-Present**
Private teacher of vocal technique and business planning
Acting as director of educational and business services catering to students in the Metro Detroit area and online. Creation of in-person and online lesson plans for students and groups of diverse backgrounds, ages, and comprehension levels. Emphasizing a goal-oriented teaching style by setting milestones for achievement and frequent review to maintain progress.

LECTURE PRESENTATIONS

Externalities, Environmental Policy, and Public Goods. Lecture presentation for Microeconomics 202 at Walsh College. **2010**

GDP: Measuring total production and income. Lecture presentation for Macroeconomics 201 at Walsh College. **2009**

Monetary and Fiscal Policy. Lecture presentation for Macroeconomics 201 at Walsh College.

Art, culture, and technology: The social and digital media renaissance. Lecture presentation for the Social Media Club of Detroit.

Art and avarice: A journey through cultural economics. Paper and lecture presented in fulfillment of an independent study in economics at Walsh College.

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RELATED PROFESSIONAL EXPERIENCE

Walsh College, Troy, MI

Feb. 2010 – Present

Finance and Economics Faculty Research Assistant

Providing research and data-gathering from Internet and library databases for the finance and economics department. Compilation and interpretation of data.

MR Holdings Group, Edmonton, Canada

Jan. 2009 – Present

Market Research Firm – Financial Markets Analyst

Providing research and market analysis based on current events. Interpretation of a wide variety of economic and financial data compiled into a technical reports for publication on firm website.

Merrill Lynch, Farmington Hills, MI

Feb. 2004 – Jul. 2008

Global Private Client Asset Management – Registered Client Associate

Contributing team member facilitating achievement of *Barron's* "Top 100 Financial Advisors" for four consecutive years. Implemented multi-faceted service program for high net worth clients including: creating asset allocation models, portfolio recommendations. Maintained leadership role in team equity investment research and client recommendations. Held the responsibility of monitoring and overseeing the team's insurance and annuities sales and marketing.

Seats Publishing Company, Inc., Dexter, MI

Jan. 2003 – Feb. 2004

Publisher of entertainment guides for major cities – Assistant Editor

Performed in-person and online research of entertainment venues in the greater Chicago area. Developed and maintained consistent contact with venue administrators to ensure receipt of accurate information. Contributed to book content including copy, design, and layout.

The Opera Project, Ann Arbor, MI

Dec. 2003 – May 2004

Founder and producer of unique arts education presentation project for children. Successfully solicited funding for Metro Detroit tour with Motor City Lyric Opera. Developed marketing materials, educational guide to opera for young audiences and their teachers, as well as sample lesson plans for supplementary classroom activities.

University Musical Society, Ann Arbor, MI

Oct. 2001 – Dec. 2003

National leader in Performing Arts Presentation – Education / Audience Development Intern

Acted as liaison between Education Department, community partners, and visiting artists. Served as designer and copywriter of original marketing materials.

PROFESSIONAL CERTIFICATIONS AND AFFILIATIONS

FINRA Series 66 Certification, 2005

FINRA Series 7 Certification, 2004

Delta Mu Delta International Honor Society in Business Administration

AWARDS AND HONORS

Cato Institute University Bastiat Scholarship Recipient, 2009

Charles M. Bauervic Writing Competition Finalist, 2009

Czech-Slovak International Voice Competition, 4th Place, 2003

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ADDITIONAL INFORMATION

Volunteer Experience

The Key, Inc.

Metro Detroit non-profit musical programming organization

- Vocal director, social media coordinator, web designer, and fundraiser

Royal Oak Garden Club

Royal Oak non-profit civic education organization

- Chairperson of *Gilda's Club* Children's Garden

Additional Education

Opera and Theatre Festival of Lucca, Cincinnati Conservatory of Music **June-July 2003**

Study Abroad in Lucca, Italy: Italian Language, Voice Performance, and Music History

Landmark Education, Livonia, MI

June 1999- June 2003

Communication Course, Advanced Communication Course, and The Self-Expression and Leadership Program

Skills and Interests

Communication Skills: Professional vocalist; Knowledge of Italian and Serbo-Croatian Language

Computer Skills: Microsoft Word, Excel, PowerPoint, Outlook; Adobe Photoshop, PageMaker; iMovie Presentations; Basic HTML and Web Design; Knowledge of QuickBooks; Blogger and Wordpress

Research: Independent and academic research in finance, economics, music, history, culture, and technology: Internet, database, and library